

相片備份操作說明

進入「學校首頁」的「行政組織」，
點選「興附PHOTO」

 回首頁



進入<http://nas.dali.tc.edu.tw>，
輸入帳號、密碼，點選「登入」



興附行政主機(NAS)

帳號

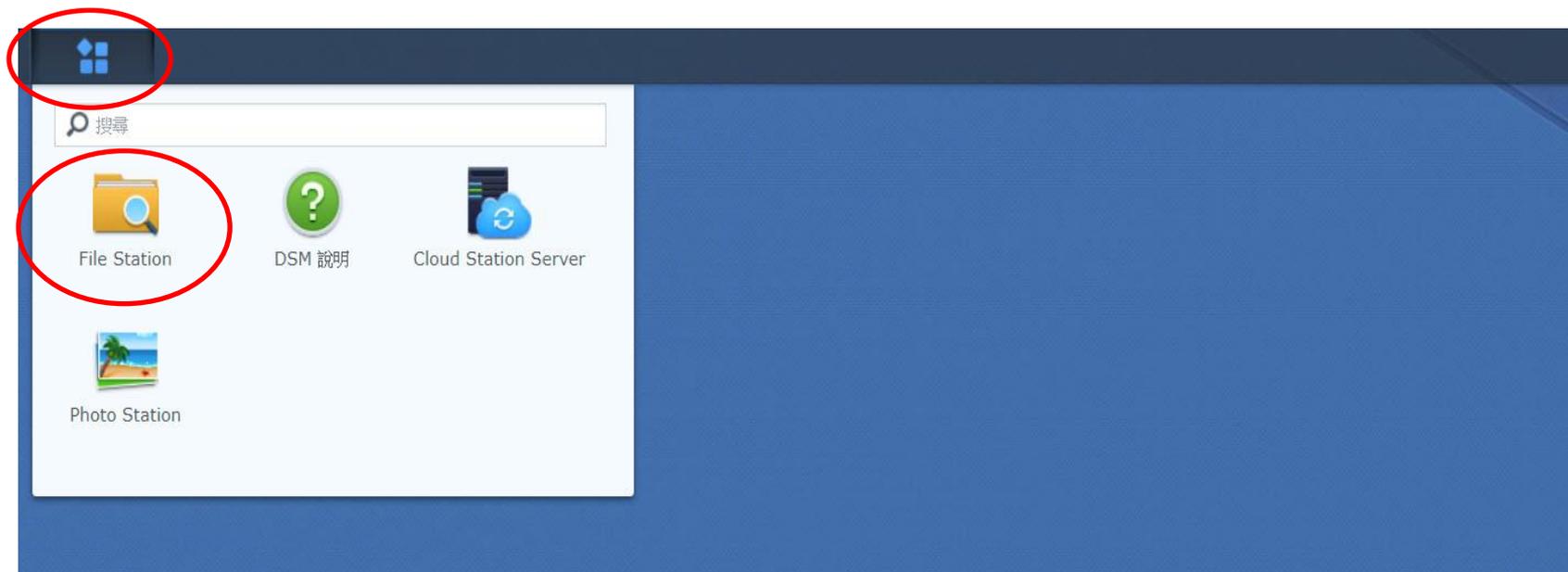
密碼

保持登入

登入

The image shows a login form for '興附行政主機(NAS)'. It has three input fields: '帳號' (Account) with a person icon, '密碼' (Password) with a lock icon, and a checkbox for '保持登入' (Remember me). A blue '登入' (Login) button is at the bottom. Red circles highlight the '帳號' and '密碼' fields, and the '登入' button.

點選左上角的方框，選取「File Station」



點選「photo」，進入要上傳相片的「學年度」。



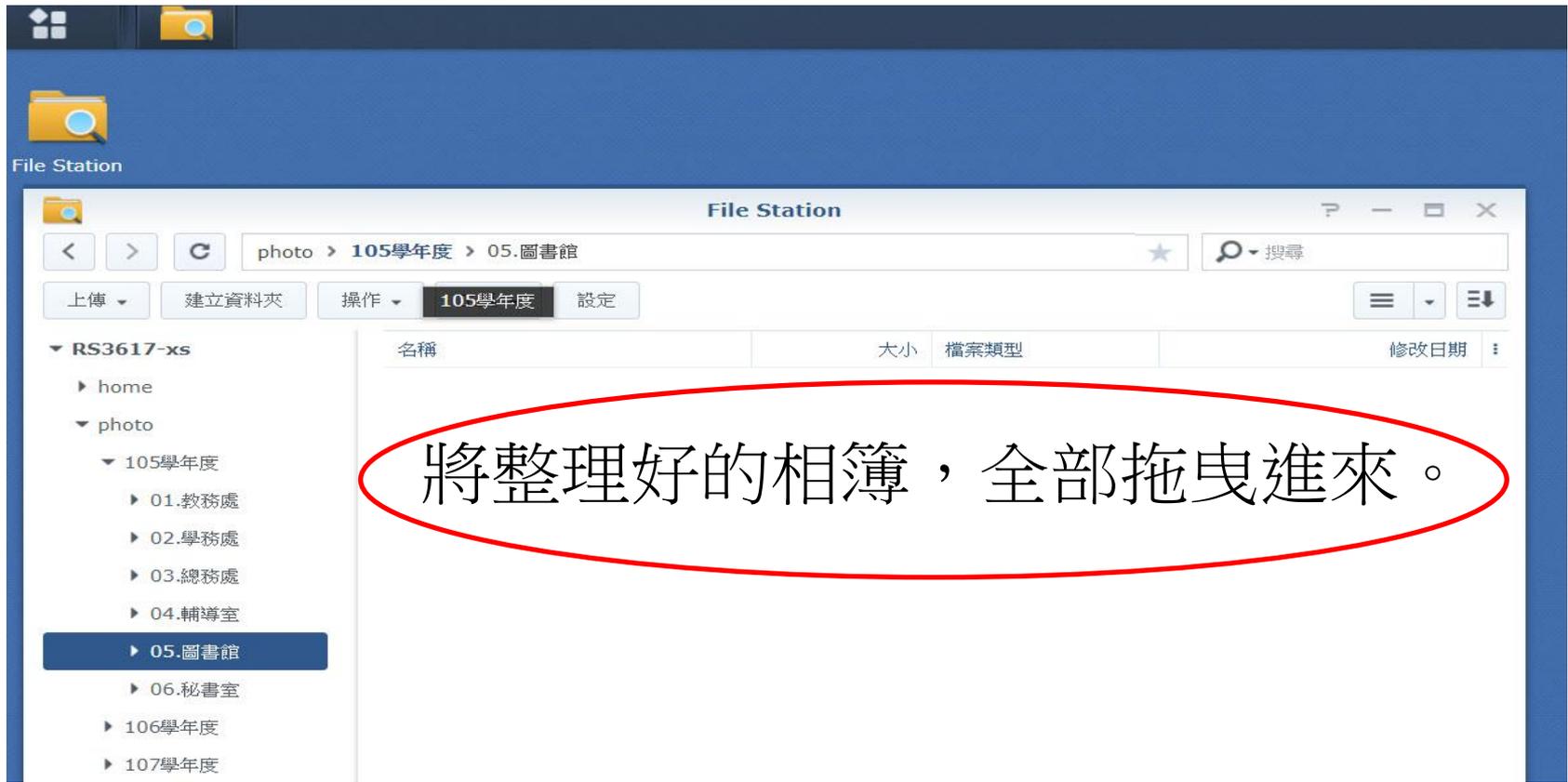
再依「處室」進入相簿。

The screenshot shows a File Station interface with the following elements:

- Top navigation: File Station logo, search bar, and window controls.
- Address bar: photo > 105學年度
- Action buttons: 上傳, 建立資料夾, 操作, 工具, 設定
- Left sidebar: RS3617-xs > photo > 105學年度 (selected), 106學年度, 107學年度
- Main content area: A table listing folders with columns for 名稱, 大小, 檔案類型, and 修改日期.

名稱	大小	檔案類型	修改日期
01.教務處		資料夾	2018-10-17 14:56:23
02.學務處		資料夾	2018-10-17 14:52:55
03.總務處		資料夾	2018-10-17 14:53:11
04.輔導室		資料夾	2018-10-17 14:53:34
05.圖書館		資料夾	2018-11-13 10:46:56
06.秘書室		資料夾	2018-11-13 17:34:21

在自己的電腦裡，事先建立相簿：
資料夾名稱：1070308-母親節提前慶祝大會
命名規則：年月日-活動名稱



點選「覆寫」

The screenshot displays a web-based File Station interface. The main window title is "File Station" and the breadcrumb path is "photo > 105學年度 > 05.圖書館". A search bar is visible on the right. Below the breadcrumb, there are buttons for "上傳" (Upload), "建立資料夾" (Create Folder), "操作" (Action), "工具" (Tools), and "設定" (Settings). A left sidebar shows a tree view with "RS3617-xs" as the root, containing "home" and "photo" folders. Under "photo", there is a "105學年度" folder which is expanded to show sub-folders: "01.教務處", "02.學務處", "03.總務處", "04.輔導室", "05.圖書館" (highlighted in blue), "06.秘書室", "106學年度", and "107學年度".

An "上傳" (Upload) dialog box is open in the foreground, titled "上傳" with a close button (X). The dialog contains the text: "若有與這 2 個檔案相同名稱的檔案存在，您要進行什麼動作？" (If there are files with the same name as these 2 files, what action do you want to take?). Below this text is a checkbox labeled "將檔案拖拉至瀏覽器上傳或使用快速鍵貼上時總是覆寫檔案" (Always overwrite files when dragging to browser upload or using keyboard shortcuts to paste). At the bottom of the dialog, there are two buttons: "覆寫" (Overwrite) and "略過" (Skip). The "覆寫" button is circled in red.

上傳成功

